



NarrowCast Group, LLC ●●● 10400 Linn Station Road, Suite 100 ●●● Louisville, KY 40223

## Meeting Checklist

Whether you are holding meetings to build consensus, solve problems, air grievances or plan overall global domination strategy, it helps to stay focused and on track. Use this checklist from [gantthead.com](http://gantthead.com) to make sure you have the right players and the right materials when you sit down around that conference table.

Included in this ZIP file are:

- Meeting\_Checklist.doc
- Intro Doc.pdf
- Terms and Conditions.pdf