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## **Intranet Requirements Summary**

The Requirements Summary is a formal presentation of the collected and prioritized high-level goals and information area objectives for the site. This document should describe the requirements and information area objectives in the user's terms. The introductory section should state the overall purpose of the Private Web, and demonstrate how it aligns with the corporate mission.

This Intranet Requirements Summary covers these basic areas:

- Site Goals
- Information Area Objectives
- Goals/Solutions Matrix

Use this template from [gantthead.com](http://gantthead.com) to gather and define the requirement for your Intranet project.

Included in this zip file are:

- Intranet\_Requirements\_Summary.doc
- Intro Doc.pdf
- Terms and Conditions.pdf