



Microsoft Access 2013 Cheat Sheet

Microsoft Access 2013 is a database management system that combines a powerful database with a graphic user interface. Access is available as part of the Microsoft Office Professional suite or as a stand-alone application, available via on-premise or cloud access, and accessible via mobile devices. This application allows you to create and maintain a database; build tables, queries and forms; and print reports. It's also allows you to quickly create browser-based database applications that help you run your business. Users can create custom app templates or user a number of professionally designed templates. Access apps can also be managed and monitored through a company SharePoint site, allowing multi-user accessibility, with customized permission controls.

This Microsoft Access 2013 Cheat Sheet from [CustomGuide](#) covers the basics of working with databases and object, keystroke shortcuts, and building tables and queries.

The attached zip file includes:

- Intro Page.pdf
- Terms and Conditions.pdf
- MicrosoftAccess2013CheatSheet.pdf